

**PROVIDER ADVISORY #2021-009**  
**ICF CONTINUED STAY REVIEWS**

**ACTION REQUIRED**

**EFFECTIVE DATE: JULY 1, 2021**

**New Level of Reimbursement (LOR) 3**

**FL APD Provider Portal Training for Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID)**

***New for ICF/IIDs!*** Kepro is Florida's Continued Stay Review (CSR) and Utilization Review (UR) vendor. The Agency for Health Care Administration (AHCA) has implemented a new Level of Reimbursement (LOR) for individuals with severe maladaptive behaviors. To receive approval for the new LOR 3, individuals will be assessed by a Kepro licensed clinician using the Agency for Persons with Disabilities' Global Behavioral Service Need Matrix.

***Any requests for an LOR change must be submitted in Kepro's Provider Portal.***

Beginning July 1, 2021, private Intermediate Care Facility (ICF) staff will use Kepro's provider portal to request LOR changes. The process will be completely electronic and will provide electronic access to the Level 3 outcome. This will be done on a rollout schedule consistent with the ICF's six (6) month CSR schedule.

Kepro will provide comprehensive training on the new Level of Reimbursement and the assessment process. The training will cover how to register for provider portal access and how to submit a request for an LOR change or a request for a Behavioral Service Need Matrix assessment for new admissions to the ICF. FL APD Provider Portal trainings are recorded and can also be found on our website at <http://floridaicf-csr.kepro.com/>.

As a reminder –

Kepro will be responsible for:

- Ensuring the timely completion of all continued stay reviews in accordance with federal and state laws and regulations.
- Confirming the initial physician certification of need for care and annual re-certifications as required.
  - It is the responsibility of ICF/IID to complete certification/recertifications for each applicant or beneficiary that ICF services are needed.
  - Recertification must be made at least every 12 months after certification in an ICF/IID.
  - It is the responsibility of the ICF/IID to provide Kepro with all documentation requested.
- Confirming the facilities UR Plan.

APD will continue to be responsible for:

- Eligibility and admissions
- Choice counseling
- Facility to waiver transitions
- Federal audit reporting (Kepro will provide the requested documentation); and
- SAO reporting.

For any questions or more information regarding trainings, please contact Kepro at 888-305-6377 or you can visit their website at <http://floridaicf-csr.kepro.com/> where you can register to use the provider portal. Kepro can also be reached by email at [FLUR-CSR@Kepro.com](mailto:FLUR-CSR@Kepro.com).

For APD assistance, please contact Lori Gephart at [lori.gephart@apdcares.org](mailto:lori.gephart@apdcares.org).